



TRINITY CHRISTIAN ACADEMY

A MINISTRY OF TATES CREEK
PRESBYTERIAN CHURCH

3900 RAPID RUN DRIVE
LEXINGTON, KY 40515

APPLICATION FOR SUBSTITUTE / AIDE

Your interest in being on our substitute teacher and aide list for Trinity Christian Academy is appreciated. We invite you to complete the following application and return it to our school office.

Leadership is essential for Trinity Christian Academy. We are grateful for teachers and aides who are professionally qualified, who love and understand children, and who by the pattern of their lives in the classroom, exemplify Christ.

PERSONAL DATA

Application Date: _____ Date Available: _____

Full Name: _____

Current Address: _____

Phone: Day (____) _____ Evening (____) _____

E-mail Address: _____

Permanent Address and Phone (if different from current):

What grade levels do you prefer to teach (in order of preference)?: _____

Have you ever been arrested or convicted of any criminal act? If so, explain _____

PROFESSIONAL QUALIFICATIONS

Training

Please indicate the degrees you have earned, the date the degree was received, the institute where the degree was earned, and your GPA.

Degree	Date	Institution	GPA
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

What was your major field of study? _____

What were your minor fields of study? _____

What Christian Education courses have you had?: _____

Do you have a teaching credential? _____

State: _____ Date of Expiration: _____

Experience

List all of your teaching experience:

Place	Grade(s)	Dates of Employment
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you do not have a degree, list the credit hours earned beyond high school: _____

List the education institutions attended beyond high school:

Institution	Course	Year of Attendance
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

CHRISTIAN BACKGROUND

Please give your definition of a Christian. _____

How long have you known Christ as your Lord and Savior? _____

What is your local church affiliation? _____

Denomination: _____

Pastor's Name: _____

Church Address and Telephone Number: _____

Are you active in your church? _____ In what capacity? _____

What is your motive in seeking a position in a Christian school? _____

Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all matters of faith, conduct, and truth? Yes _____ No _____

REFERENCES

List below references (at least two personal and two professional) who can testify as to your character and teaching ability (include a pastor, principal or superintendent, and your last supervisor). A written reference form will be sent to them on your behalf.

Name	Telephone Number	Complete Address	Relationship (Personal/Professional)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

PURPOSE

The purpose of this independent Christian school shall be to provide a creative, loving academic environment for children to grow socially, emotionally, physically, academically, and spiritually through individual and group learning experiences under the guidance and nurture of carefully chosen Christian teachers, administrators, and clergymen and under the lordship of Jesus Christ. It shall be the primary goal of Trinity Christian Academy to lead all students to a personal relationship with Jesus Christ and to emphasize the value of the eternal soul, the worth of the individual, the love of God for man, and the kinship of all peoples as taught in the Holy Scriptures, while providing students with the opportunity for achieving academic excellence.

STATEMENT OF FAITH

1. We believe the Bible is the very Word of God in its entirety and, therefore, is our authority in matters of faith and practice.
2. We believe in one God, creator of the universe, eternally existing in the persons of the Father, the Son, and the Holy Spirit.
3. We believe God created man in His own image, and when man disobeyed God, he fell from innocence and brought sin to all mankind.
4. We believe Jesus Christ was conceived by the Holy Spirit, born of the virgin Mary, crucified for our sin, and raised from the dead for our justification in eternal victory. He is undiminished deity and genuine humanity in one person.
5. We believe Jesus Christ ascended into Heaven to the right hand of God the Father and will one day return to this earth in power and glory.
6. We believe the only means of being cleansed from sin is through repentance and faith in the precious blood of Jesus Christ, surrendering to Him as Lord and Savior.
7. We believe the Holy Spirit is a personal Being who convicts the world of sin and who regenerates, indwells, empowers, guides, and seals believers eternally for God.
8. We believe regeneration by the Holy Spirit is absolutely necessary for the salvation of lost sinners, and those who receive the Lord Jesus Christ by faith are born again into the family of God.
9. We believe heaven is the abode and the place of eternal joy for the saved, and that hell is the place of eternal punishment for the lost.
10. We believe the family of God is part of the visible church and is the body of believers of which Christ is the head.

The Statement of Faith contains those doctrines to which the school unreservedly adheres and teaches. It is the school's desire to maintain this position. Although Trinity Christian Academy is a ministry of Tates Creek Presbyterian Church, students are not required to believe our denominational distinctives as set forth in the Westminster Confession of Faith. A brief summary of these distinctives is attached. These matters may arise in classes and chapel services.

1. **Do you agree to not openly oppose these distinctives while serving in your professional capacity as a substitute or aide?**
2. **Do you subscribe to the Purpose and the Statement of Faith of Trinity Christian Academy without mental reservation or equivocation?**

If so, please sign and date below.

Name

Date

Applicant's Certification and Agreement

I understand that Trinity Christian Academy does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or disability.

I hereby certify that the facts set forth in this initial application are true and complete to the best of my knowledge. I understand that discovery of falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.

I authorize Trinity Christian Academy to thoroughly investigate references, evaluations, education, and other records and matters related to my suitability for employment at Trinity Christian Academy.

I authorize references and my former employers to disclose to the school any and all employment records, performance reviews, letters, reports, and other information related to my life and employment, without giving me prior notice of such disclosure. In addition, I hereby release Trinity Christian Academy, former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I understand that I must submit to a fingerprint check by the FBI and possibly other federal and state authorities. I agree to fully cooperate in providing as many sets of my fingerprints as are necessary for such an investigation. I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information to be unfavorable or to reflect adversely on the school or on me as a Christian role model. I understand that this is only an application and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Applicant's Name (print)

Applicant's Signature Date